

St. Peter's CCD Program

Attendance Policy:

1. Children registered for Religious Education classes are expected to attend every class. The program consists of 30 hours of instruction. Excused absence includes illness or family events. Choosing sporting events, sleepovers, shopping, etc over attending CCD is considered unexcused. Students missing more than 20% of instruction need to seek the permission of the parish priest to advance to the next level of instruction. If a child is unable to attend a class, the parent must call the teacher before class to excuse the child.
2. Families will receive a calendar at the beginning of the school year.
3. Parents are expected to attend the following preparation meetings for students receiving the Sacraments of:
 - a. First Reconciliation Grade 3
 - b. First Eucharist Grade 3
 - c. Confirmation Grade 10
4. Parents are expected to complete the Online Safe Environment Training. This can be completed online at <http://diolc.org/safe-environment/training/> If parents do not have access to the internet, they may complete the training while their student attends either the first or second session of classes. An Annual Safe Environment Training form must be signed each year attesting to the fact you have completed training and you give your child permission to receive Safe Environment instruction.
5. Students will receive Safe Environment instruction sometime during the month of October. Sample lesson plans can be viewed on the diocesan website at <http://diolc.org/safe-environment/library/>

CCD Rules:

Rules for CCD and the classroom are as follows:

1. Students are expected to arrive on time for class.
2. When students arrive for class, it is expected that they go directly to their classroom where teachers will be available to supervise them.
3. Students are expected to maintain a respectful attitude towards their classmates, their teacher and all other adults.
4. No gum, candy, soda, food, toys or electronics may be brought into the classroom.
5. The property of others must be respected. Students will be expected to keep their hands off things that do not belong to them.
6. Parents, please be on time to pick up your children.
7. If homework is assigned, it is the responsibility of the parents to see to it that their child has the work done prior to class time.
8. If students do not follow the rules, parents will be notified and appropriate action will be taken.

CCD teachers and CCD students will strive to maintain an atmosphere of learning built on respect and concern for one another.

Tuition:

1. Cost will be \$40.00 for each child: three or more children in one family will be \$90.00.
2. A late registration fee of \$10.00 (after September 15th) \$20.00 (after September 30th) will be assessed to cover administration fees, S&H and rush delivery for ordering extra textbooks.
3. All tuition will be collected at the time of registration.
4. Parents should contact the Director of Religious Education (DRE) if there is a financial problem. No student will be denied a religious education for financial reasons.
5. Tuition fees are for St. Peter's Parish members with the assumption that members will also contribute to the Parish offertory and give of their time and talents. Your contribution is important to financing the CCD program.
6. Payment records will be kept by the Director of Religious Education (DRE).
7. A reminder letter will be sent to those who did not pay or did not contact the Director of Religious Education (DRE).
8. All families/students are required to be members of St. Peter's parish. Please register with the parish secretary. If you are not a member and wish to enroll your child in CCD classes you must provide written permission from the Pastors of both your home parish and St. Peter's. Tuition fees are as follows: \$60.00 for each child, three or more children in one family will be \$130.00. No exceptions. Please provide the written documentation from both priests at the time of registration.

Liturgies, Prayer Services, Almsgiving, and the Church Community:

1. CCD students and teachers will attend Mass and other devotions that are scheduled during the year.
2. Classes may be asked to sit together with their teachers in specified pews during some liturgies.
3. We encourage children to begin the practice of almsgiving by using their envelopes and Lenten offerings.
4. **All** fourth grade students will receive instruction on becoming an altar server. Parents may opt out of having their child put on the Saturday/Sunday Mass serving schedule. **All** seventh through tenth grade students are expected to help serve for Adoration and Lenten services occurring on Wednesday nights.
5. Reconciliation will be available during class during Advent and Lent, as the schedule allows. Parents are expected to provide other reconciliation opportunities for their child throughout the year.
6. Parental/Family involvement and participation in the church community is expected to fully immerse students in the Faith formation process.
7. Parental/Family involvement and participation in completing homework and missed assignments is expected.

Special Circumstances:

1. All children of the parish have a right to a Religious Education.
2. Contact the Director of Religious Education (DRE) if your child needs an alternative learning path due to a disability or a special situation.

First Reconciliation:

1. First Reconciliation takes place in 3rd grade prior to First Eucharist.
2. Special events during this preparation time are:
 - a. One preparation meeting for parents
 - b. Learning prayers of contrition and forms of reconciliation
 - c. Visit to the reconciliation room in Church
3. We encourage and assist parents in carrying out the lesson themes of the child's text in the home environment.
4. If your child was not baptized at St. Peter's, a copy of their baptismal certificate must be provided at registration.

First Eucharist:

1. Ordinarily, a child will have completed two years of religious education. Immediate and formal preparation for First Eucharist will begin in third grade.
2. Special events during this preparation time are:
 - a. One preparation meeting for parents
 - b. Practice for solemn celebration of First Eucharist
 - c. Dress for the reception of Eucharist:
 - i. Girls - White dress, White Shoes and Socks, White Veil
 - ii. Boys - Dark Blue or Black Dress Pants, White Shirt and Tie, Black Dress Shoes
3. The attendance policy should be strictly adhered to for students that are preparing for First Eucharist.
4. We encourage and assist parents in carrying out the lesson themes of the child's text at home.
5. If your child was not baptized at St. Peter's, a copy of their baptismal certificate must be provided at registration.

Confirmation:

1. Preparation for the Sacrament of Confirmation is ongoing. Each student will be required to attend regular religious education classes prior to beginning Confirmation preparation. Confirmation is a two year preparation program beginning in 9th grade. Students will receive the Sacrament at the end of 10th grade.
2. Students who intend to be confirmed must complete the following requirements:
 - a. Attend classes regularly
 - b. Participate in a retreat experience
 - c. Successfully complete an interview with the Pastor
 - d. Write a letter to the Bishop requesting to be confirmed

- e. Choose a sponsor who is a practicing Catholic
 - f. Attend Mass regularly on Sundays and Holy Days of Obligation
 - g. Supply the Director of Religious Education with Baptism and First Eucharist certificates if those Sacraments were not celebrated at St. Peter's Parish. Due at registration.
 - h. Participate in Community and Church service projects with a strong emphasis on Church service (altar serving, helping with CCD, church supper, etc.)
 - i. Write a paper on the topic for the evening or one of the teacher's choosing for each class missed. The paper is due upon return to the class
3. Confirmation is a Sacrament that celebrates a person's commitment to live the Catholic faith. The decision to receive Confirmation belongs with the person receiving the Sacrament. We will support a student in his/her decision to delay Confirmation until a more appropriate time.